

LCC (HE) – Enrolment

Once the offer has been accepted you will receive a confirmation message, after you click Exit at the bottom of the screen, you can now proceed to enrol/select your units.

Confirm	nation			
Your applicatio Support. You o Courses tab.	on has been submitted. If ye can proceed to enrol into yo	ou have any queries regard ur Units by clicking on the	ling your application please contact Stuc 'Enrol Here!' button in Student Gateway	ent on the
Your Detail Name Student ID Date of Birth	S			
Course Deta Course Code Mode of Study Session	DPM Full Time / Part Time 2021	Course Description Start / End	Diploma of Ministry 01/03/2021 / 11/06/2021	
Your Offe Congratulations Your offer detai College.	r s on being offered a place o Ils are Unconditional to proc	n the course above. seed please accept these d	etails. We look forward to seeing you at	the
Print	Exit			



1. In the Gateway there will now be a Enrol Now button, select this to begin selecting units.

Accept Offer 🖒	
Enrol Here! 🖒	

0	T			YOU ARE HERE
Course	Information			Enrol Here!
Please verify th	nat your personal details are co	prrect.		Diploma of Ministry Local Church - Facilitated Online Studies Starts on 01/03/2021
Your Details	3			Your Details
Name Student ID				Address
Date of Birth				Your Curriculum
				Deutraat
Course Deta	ils			Payment
course Code lode of Study	DPM Full Time / Part Time	Course Description	Diploma of Ministry	Review
iession	2021	Start / End	01/03/2021 / 11/06/2021	
			Cancel	ct

2. Confirm your Address, both *Home* and *Term*. Tick the *Same as Home* box if your address while studying is the same as your Home address.

A d due e e		YOU ARE HERE
Address		Enrol Here!
Please enter the correct details of your permanent or h ferm address should be the address where you will res nformation up to date so please amend as soon as an	nome address. side during your studies. It is important to keep this y change occurs.	Diploma of Ministry Local Church - Facilitated Online Studies Starts on 01/03/2021
Home Address		Your Details
		Your Curriculum
* Country Australia	×	Payment
Building/Property Name		Review
Flat/Unit Details		In many second
* Street or Lot Number		
* Street Name or PO		
* Suburb		
* State	~	
* Email		
* Postcode		
Phone		



Term Address			
	Same as Home		
* Country	Australia	~	
Building/Property Name			
Flat/Unit Details			
* Street or Lot Number			
* Street Name or PO delivery Box			
* Suburb			
* State	(Select)	~	
* Postcode			
Phone			
Mobile			
* Email			
Previous			Save & Exit Next

3. Select your units. (Remember: what is shown on your screen may differ, depending on the course being enrolled).

Your Curric	ulum	~~~~~	ani anani kata		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	YOU ARE HERE
Please select units fro website, located unde	m the list below. Furt r course <u>https://www</u>	her informa .ac.edu.au/	tion regar <u>awards/</u>	ding the in	dividual units car	n be found o	on the AC	Diploma of Ministry Local Church - Facilitated Online Studies Starts on 01/03/2021
Course Credit Target	10-50							Your Details
Selected Credits	0							Address
EFTSL	0.0000							Your Curriculum
Fee	0.00							Payment
								Review
Your Curriculur	n							
No units selected.								
Choose Units								
Unit		Туре	Start Date	End Date	Credits/Contact Hours	EFTSL	AUD	
BIB004 Historical Book	s of the Old	Elective	01- Mar	11-	10	0.1250	1,240.00]
restament - Onine			2021	2021				
BIB007 Introduction to - Online	Israel's Scriptures	Core	01- Mar- 2021	11- Jun- 2021	10	0.1250	1,240.00	
CCM001 Introduction t Ministry - Online	o Cross Cultural	Elective	01- Mar- 2021	11- Jun- 2021	10	0.1250	1,240.00]



2

The bottom of the screen will let you know how the *Credit Target* (eg. Minimum 10 credits=1 unit, max. 50 credits=5 units). Selected credits displays how many have been selected, in this case, 3 units or 30 credit points.

Course Credit Target	10-50		
Selected Credits	30		
Fee	AUD		-
Previous			Next
		 	, , , , , , , , , , , , , , , , , , ,

4. The next screen will take you to Payment, below is an example of a Fee-Help student, students can *Contribute More* if they wish. Click the tick box after reading the Terms and Conditions, before clicking *Next*.

Doumont			YOU ARE HERE
Payment			Enrol Here!
Below is an overview of the fees	s due.		Diploma of Ministry Local Church - Facilitated Online Studies Starts on 01/03/2021
Your Fees			Your Details
		Detail View	Address
Course		Amount (\$)	Your Curriculum
		Anount (4)	Payment
Fees		Contribute More 3,720.00	
Loan		-3,720.00	
Total		0.00	
Fee	AUD 3,720.00		
Amount Due	AUD 0.00		
* <u>Click here to read the Terms</u>	s and Conditions and then tick to accept		



You are now enrolled!

The confirmation screen is a summary of student details, including Address, Curriculum and Payment.

	ation						
You were regist	ered on a course.						
Interaction	n Details						
Re	f. No.						
9	Status Submitted						
Comp	pleted						
Your Details							
Name							
Student ID							
Date of Birth							
Course Detai	ls						
Course Code	DPM		Course D	escription	Diploma of Ministry		
Session	2021	ime	Start / Er	nd	01/03/2021 / 11/06	5/2021	
Address							
				1	Email	Phone Mo	bile
Home Address				1	Email	Phone Mo	bile
Home Address Term Address					Email	Phone Mo	bile
Home Address Term Address	ulum				Email	Phone Mo	bile
Home Address Term Address Your Curric	ulum				Email	Phone Ma	bile
Home Address Term Address Your Curric	ulum	Туре	Start Date	End Date	Email Credits/Contact Hours	Phone Mo	bile
Home Address Term Address Your Curric Unit Historical Books of	ulum f the Old Testament	Type Elective	Start Date 01-Mar- 2021	End Date 11-Jun- 2021	Email Credits/Contact Hours 10	Phone Mo EFTSL 0.1250	bile AUD 1,240.00
Home Address Term Address Your Currice Unit Historical Books of Introduction to Isr	ulum f the Old Testament rael's Scriptures	Type Elective Core	Start Date 01-Mar- 2021 01-Mar- 2021	End Date 11-Jun- 2021 11-Jun- 2021	Email Credits/Contact Hours 10	Phone Mo EFTSL 0.1250 0.1250	AUE 1,240.00
Home Address Term Address Your Curric Unit Historical Books of Introduction to Isr Introduction to Cre Ministry	ulum f the Old Testament ael's Scriptures oss Cultural	Type Elective Core Elective	Start Date 01-Mar- 2021 01-Mar- 2021	End Date 11-Jun- 2021 11-Jun- 2021 11-Jun- 2021 11-Jun- 2021	Email Credits/Contact Hours 10 10	EFTSL 0.1250 0.1250	AUE 1,240.00 1,240.00
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Home Address Term Address Your Curric Unit Historical Books of Introduction to Isr Introduction to Cre Ministry Payment	ulum f the Old Testament ael's Scriptures oss Cultural	Type Elective Core Elective	Start Date 01-Mar- 2021 01-Mar- 2021 01-Mar- 2021	End Date 11-Jun- 2021 11-Jun- 2021 11-Jun- 2021	Email Credits/Contact Hours 10 10	EFTSL 0.1250 0.1250	AUE 1,240.00 1,240.00
Home Address Term Address Your Currice Jnit Historical Books of Introduction to Isr Introduction to Cre Ministry Payment	ulum the Old Testament ael's Scriptures oss Cultural	Type Elective Elective	Start Date 2021 01-Mar- 2021 01-Mar- 2021	End Date 11-Jun- 2021 11-Jun- 2021 11-Jun- 2021	Email I	EFTSL 0.1250 0.1250	bile AUE 1,240.00 1,240.00